



Applying for a European Crossed Grain License

A European license provides you with one contract to use the Crossed Grain symbol on your gluten-free products across AOECs territory, i.e. all countries in which AOECs Member societies are located. For a full list of all countries covered by our Member societies, please visit our website at www.aoecs.org/members.

License fee

The license fee is calculated based on your annual turnover of gluten-free product sales within Europe. For an accurate calculation of your annual license fees it is therefore necessary to provide the Coeliac Society with your total and export turnover figures for the past year.

Summary of requirements on how to obtain a European license

- Test certificates for all of your gluten free products using the R5-sandwich Elisa (Mendez method) from an accredited laboratory, we can provide a listing of these labs.
- A plant audit certificate of your factory from an accredited auditing company.
- Your annual turnover inside Europe (excluding turnover within Ireland) and the percentage of business this accounts for.
- A full list of countries you export your gluten-free produce to.
- A full product list indicating whether each product falls into the below

Test needs to be R5 competitive Elisa for hydrolysed barley products such as soy sauce

The license application process – step by step

- **Step 1.** Contact Andrea on 01 872 14 73 or email: partnership@coeliac.ie to discuss your requirements and obtain a quote for a European license.
- **Step 2.** Ensure compliance for all the products that you wish to include in the license contract. Complete the Product Declaration form and attach a list of the product details, including full product name and whether the product is less than 20ppm or contains oats. Also include the registered company name, address and number, as failure to do so may result in a delay in the license being issued.
- **Step 3.** Return the Product Declaration form and laboratory analysis of gluten content for all products you wish to license along with an audit certificate and letter requesting the audit for all of your premises. We can provide a template letter to send the auditor. Send these documents to partnership@coeliac.ie.
- **Step 4.** You will receive two copies of the license contract for signature along with the invoice. The contract will include your license numbers.
- **Step 5.** Sign and return both copies of the contract to the Coeliac Society with payment. We will then sign the contract and return one copy to you for your records.
- **Step 6.** The Coeliac Society will send you a high resolution jpeg of the symbol, the full list of your license numbers and the Crossed Grain symbol guidelines for usage. The license number should be displayed close to the symbol on the relevant packaging.
- **Step 7.** Send a PDF of all of your packaging displaying the Crossed Grain symbol and license number for approval. The Coeliac Society will check that the Crossed Grain symbol and license number are displayed correctly.

New products can be added to your contract at any point during the year. In order to add a new product to the license, simply send through the product information and a valid test certificate with a written request that the product be added to the license. We will then issue you a license number for that product. You will then just need to repeat step 7 so that we can ensure the Crossed Grain symbol and license number are displayed correctly.

If you have any queries, please contact:

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Web: www.coeliac.ie

Facebook: www.facebook.com/CoeliacSocIreland

Twitter: www.twitter.com/CoeliacIreland

Donate: http://www.coeliac.ie/join_in/donate

Registered charity number: 7484